

**MINUTES**  
**Workforce Connection**  
of Central New Mexico  
**Full Board Meeting**  
Monday, August 19, 2013  
Mid-Region Council of Governments  
809 Copper NW, Albuquerque, NM 87102  
1:30 pm

**Call to Order: 1:35 pm – Stephanie Hanosh, Chair**

**Roll Call - Determination of Quorum - by Ramona Chavez**

**Present**

- Odes Armijo-Caster
- Paul Baca
- Diane Burke
- Celina Bussey
- Doug Calderwood
- Linda Callaghan
- Reyes Gonzales
- Marni Goodrich
- Stephanie Hanosh
- Victoria Hernandez
- Mindy Koch
- Samuel Kolapo
- Paul Kress
- Diane M. Lacen
- Patricia Lincoln
- Rita Gallegos Logan
- Virginia Murphy
- Debbie Ortiz
- Norman Ration
- Alex O. Romero
- Paul Sanchez
- Sherry TenClay
- Honorable Jack Torres
- Bob Walton

**Absent**

- Steve Anaya
- Michelle Jones
- Kathy McCormick
- Antonio Medina
- Eric Renz-Whitmore
- Randy Sanchez
- Senator John Sapien
- Mike Swisher
- Carolyn VanderGiesen

**Quorum Established**

## **Approval of Monday, August 19, 2013 Agenda**

**Motion: Patricia Lincoln**

**Second: Paul Kress**

**No Discussion**

**Action: Passed unanimously by voice vote**

### **Tab 1: Approval of Minutes, Full Board: June 17, 2013**

**Motion: Alex O. Romero**

**Second: Sam Kolapo**

**No Discussion**

**Action: Passed unanimously by voice vote**

### **Tab 2: Talent Albuquerque Presentation – by Lois Johnson, Innovate Educate**

Lois Johnson with Innovate Educate gave presentation on Talent Albuquerque Project.

## **FINAL ACTION ITEMS**

### **Tab 3 Approval of WFCP-06-12, PY12 BAR #3**

by Jesse Turley, WIA Accounting Manager

#### **Questions & Comments.**

- Mr. Turley gave brief explanation of the BAR #3 for PY12.
- He noted this is the last BAR to align the budget to the actual results ending June 30, 2013.
- He explained that NMDWS granted the Central Region \$5.1 of formula funding for PY12. In April NMDWS awarded the Central Region with the National Emergency Grant (NEG) money of \$380,072, this funding, plus carry-in from PY11, of \$832,420, makes the total budget \$6,313,430 for PY12.
- He noted that during the year, WCCNM transferred \$200, 000 Dislocated Worker funds to the adult fund stream.
- Mr. Turley explained that this BAR will ensure the WCCNM's budget is in-line with carry-in, expenditures, transfers and additional funding obligations.

#### **Questions & Comments followed.**

**Motion: Paul Kress**

**Second: Linda Callaghan**

**No Discussion**

**Action: Passed unanimously by voice vote**

### **Tab 4 Approval of WFCP-03-13, PY13 BAR #1**

by Jesse Turley, WIA Accounting Manager

- Mr. Turley presented BAR #1 for PY13.
- BAR #1 updates formula carry-in from the preliminary estimated amount of \$844,072 to actual amount of \$970,474.

- This increase effects the client services budget lines to: Adult (reduction \$2,193) Youth (reduction \$2,806) and an increase of \$78,906 to Dislocated Worker. It also includes NEG administration funding of \$52,495.
- He explained BAR #1 aligns monies from the Professional Services category, by moving \$10,000 from the Program Support /Board Expense line item to the Contingency line item.
- This BAR reduces Contractual Services by \$5,000 and Audit Services by \$2,118 to the known contractual amounts and placing the monies in Business & Career Center Improvements, making the total budget \$6,012,287.

**Motion: Norman Ration**

**Second: Alex O. Romero**

**No Discussion**

**Action: Passed unanimously by voice vote**

## **Tab 5 Approval of PY13 Performance/Common Measures for the Central Region**

by Ramona Chavez, WIA Administrator

- Ms. Chavez presented the PY13 Performance/Common Measures for the Central Region.
- She stated that we received the new negotiated measures from New Mexico Department of Workforce Solutions.
- Measures presented indicate increases to Adult Entered Employment and Retention Measures and increase to Retention and Average Earnings for Dislocated Worker Measures and Youth measures had an increase to Placement in Employment/Education.

**Questions & Comments followed.**

**Motion: Sherry TenClay**

**Second: Paul Sanchez**

**No Discussion**

**Action: Passed unanimously by voice vote**

*Stephanie Hanosh Chair had to leave and introduced Odes Armijo-Castro, Vice-Chair to Chair the remainder of the meeting*

## **Tab 6 Approval of Addendum for Umbrella Partner MOU and Resource Sharing Agreement**

by Ramona Chavez, WIA Administrator

- Ms. Chavez explained that on February 25, 2013 the Board approved the Umbrella Partner MOU and Resource Sharing Agreement.
- She stated that the agreements were reviewed by NMDWS who identified lacking required information set by the state administrative code.
- Ms. Chavez reviewed the required information with our legal counsel and made the changes needed for State Administrative Entity approval.

**Questions & Comments followed.**

**Motion: Paul Kress**

**Second: Rita Logan**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 7 Business and Career Center Update/Dashboard**

by Art Martinez, WIA Site Manager & Jerilynn Sans, WIA Manager

- Mr. Martinez gave update on the Business & Career Centers for the Month of July 2013.
- The Business and Career Centers is still continuing to experience high demand for personnel resources for clients seeking to file UI claims.
- The Youth program continues to enroll participants in work experience and ITA's, providing valued services to eligible youth.
- Mr. Martinez also gave an update on the economic outlook, WIA adult/dislocated worker activities and youth success stories.
- Ms. Sans presented the 4th quarter PY12 Performance, and explained that the Central Region is meeting and exceeding all measures.
- Ms. Sans presented the Dashboard for July 2013.

**Questions and Comments followed.**

**Tab 8 WIA Status Update**

by Ramona Chavez, WIA Administrator

- Ms. Chavez gave update on workforce activities and upcoming events.
- She stated that an entrance conference will be held on September 4, 2013 with Moss Adams to initiate the single audit requirement.
- To date, we have 12 NEG contracts for long term unemployed individuals that have been or unemployment for 21.5 weeks or longer; the NEG grant will end on June 30, 2014.
- Ms. Chavez gave update on STEM. She explained that Senator Udall's Office introduced STEM2, and has been working with MRCOG and Workforce to increase knowledge and understanding of STEM and STEM opportunities.
- Jerilynn Sans, WIA Manager, has been working with Augusta Meyers, MRCOG Marketing Manager and the Lumina Foundation, on developing marketing to address the change in GED testing requirements.
- The Business & Career Center in Rio Rancho has now been relocated to Bernalillo. Two recruitment events have been scheduled in Sandoval County on August 22, 2013 with HR Block and August 27, 2013 at UNM Sandoval Regional Medical Center.

**Questions & Comments followed.**

**REPORTS**

▪ **Committee Reports**

- **Training and Service Provider Committee, Sherry TenClay**
  - Ms. TenClay stated that the committee has been discussing STEM Health Care.
  - The next scheduled committee meeting is September 19, 2013 at 1:30 pm.
- **Performance and Monitoring Committee, Doug Calderwood**
  - No Report was discussed throughout.
- **Youth Council Committee, Rosa Auletta**
  - Ms. Auletta stated we met on July 9<sup>th</sup> and will be meeting again on September 10, 2013.

- Concha Cordova reported on the number of Youth that were served for PY12 and presented a few success stories.
- Mrs. Cordova explained that YDI was awarded a three year grant, Face Forward, which will serve juvenile offenders.

**PUBLIC COMMENT/ADJOURNMENT**

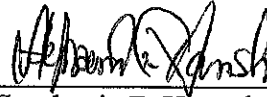
- **Public Comment – None**
- **Adjournment – 3:20 p.m.**

**NOTES**

**Next Meeting:**

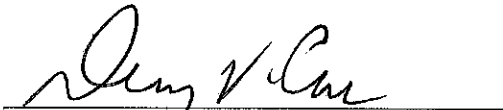
**Date:** Monday, October 21, 2013  
**Time:** 1:30 p.m.  
**Location:** Mid-Region Council of Governments – Board Room

**Approved at the October 21, 2013 WCCNM Full Board Meeting:**



Stephanie F. Hanosh, WCCNM Chair

**ATTEST:**

  
Secretary

***“Equal Opportunity Program”***